

CLAIM FORM INSTRUCTIONS

BEAZER EAST, INC.
PHENOLIC FOAM ROOF INSULATION (PFRI) CLASS ACTION SETTLEMENT
Koppers Exeltherm Xtra, Koppers Rx, Genstar, Pittsburgh Corning and Loadmaster™ (“Beazer “PFRI”)

HOW TO FILL OUT THE CLAIM FOR REMEDIATION COMPENSATION

ATTACHMENT CHECKLIST:

- Proof of Property Ownership
- Proof that phenolic foam roof insulation (PFRI) manufactured by Koppers Company, Inc. k/n/a Beazer is/was installed over your metal roof deck *
- Documentation of when the Beazer roof containing PFRI was completed *
- Photographs or other documentation showing whether your roof has a single-ply membrane (SPM), a built-up (BUR), or shingled roofing system*
- Copies of roof warranties, if they are available*

**If you have previously submitted a claim, please provide your Beazer Claim or File # with this Claim Form. The Claims Office will notify you in writing to determine what, if any additional information or documentation is necessary to process your claim.*

A. Name of Property Owner/Claimant: Include all co-owners of the property (for individuals, first name, middle initial, last name). If the property has exterior walls held in common, such as condominium or cooperative association, use the name of the managing association and attach the designation of officers. If you are signing the form as an executor, conservator or in any other representative capacity, attach documentation of your authority. If you are not the current owner, attach a written assignment of the claim from the current owner.

B. Proof of Property Ownership: You must include valid proof that you own the property with the claim, or that you have a valid assignment of the claim from the current owner. This proof may consist of a copy of a current property tax bill, deed, or current property insurance declaration page.

C. Proof that your roof contains Beazer PFRI over a metal roof deck: You must attach evidence that the roof insulation on your building is/was PFRI manufactured by Koppers or Beazer East and that it is installed over a metal roof deck.

You must submit **one or more** of the following, and you must also respond to Items D. through H., as applicable, in the Claim Form. Beazer East may arrange for an inspection of your building’s roof, which may include one or more test cuts, at its own expense to verify the statements you make in the Claim Form.

1. Prior Acknowledgment by Beazer East - You may prove that your property contains Beazer PFRI by attaching a written acknowledgment (Inspection Report, Settlement Voucher, Correspondence, Release Letter, etc.) from Beazer East or another roof insulation manufacturer acknowledging that you have Beazer PFRI

2. Certification by NRCA or RCI member - Another way of proving installation of Beazer PFRI in your property is to obtain a signed letter from a member of the National Roofing Contractors Association (NRCA) or a member of the Roof Consultant Institute (RCI) certifying that your roof contains Beazer PFRI over a metal deck.

3. Roof System Warranty/Contractor’s Warranty - If your roof system warranty or warranty registration or a warranty issued by your roof system installer at the time of the installation indicates the brand and type of insulation, that ordinarily will be sufficient to demonstrate that Beazer PFRI was used.

4. Installation Receipts/Invoices/Shipping Records - Another way to submit evidence of Beazer PFRI in your property is to submit copies of installation invoices or receipts indicating that Beazer PFRI was installed on or delivered to your property.

5. Architect's Specifications - A copy of the architect's specification for Beazer PFRI may be sufficient.

6. Photograph of Test Cut: You may submit photographs of a test cut of your roof system that (a) show PFRI, *and* (b) which are accompanied by documentary evidence that your roof was installed between January 18, 1980 and January 1, 1989.

7. You may send a letter executed by you with a statement describing the basis for your knowledge and belief that your roof contains Beazer PFRI over a metal roof deck.

D. Type of Roof System (Single-ply; BUR; Shingles) and Square Footage of Metal Deck with Beazer PFRI: State whether your roof has a single-ply membrane, is a built-up roof, or is shingled, and you may attach photographs, plans or other documentation reflecting whether the roof system is a SPM, BUR or shingle roof. You may have more than one type of roof system on your roof. If so, you may separately state the square footage of roof with a single-ply membrane versus the square footage of roof with a built-up roof or shingles on top of a metal deck.

You may state in square feet, and provide documentation of, the amount of surface area on your roof that has Beazer PFRI over a metal deck. Proof could include any of the following types of documents which indicate (i) the size of the deck, and (ii) that the deck is metal:

- G Items in C.1-6, above, or
- G Building or Roofing Construction Contract, or
- G Plan or Drawing by a Design Professional

E. Month/Year of Roof Completion Date with Beazer PFRI: You should provide documentation to show the date or approximate date that your roofing system with Beazer PFRI was substantially completed. If that information is not ascertainable, the "Roof Completion Date" may mean the date of your roof warranty. You must submit one or more of the following:

- G Items in C.1-6, above; or
- G Building or Roofing Construction Contract; or
- G Certificate of Occupancy; or
- G Statement of the builder or roofer for the existing roofing system.

You may have multiple dates if it was installed in stages or on separate structures. You should attach the best evidence available to you of when the Beazer PFRI was installed. Examples include a certificate of occupancy, statement from the builder, receipt for purchase or delivery of PFRI or other document that shows the month/year and your property address.

F. Documentation Pertaining To Roof Leaks And/Or Manifestations of Roof Deck Corrosion Problems: You should send evidence of roof leaks and/or evidence of roof deck corrosion, including photographs, but only to the extent they are available to you.

G. Representations of Claimant(s): All owners or their legal representatives must sign and date the form. If you are signing on behalf of another party, attach proof of authority or power of attorney.

For questions on completing this Claim Form, please refer to the Notice of Class Action Settlement, available at www.pfriclaims.com or call the Notice Administrator toll free at 1-877-917-PFRI.

CLAIM FORM

**KOPPERS COMPANY, INC. k/n/a BEAZER EAST, INC.
PHENOLIC FOAM ROOF INSULATION (PFRI) CLASS ACTION SETTLEMENT
Koppers Exeltherm Xtra, Koppers Rx, Genstar, Pittsburgh Corning and Loadmaster™ (“Beazer PFRI”)**

G Check here if you are not the current property owner. If you are not the current property owner, attach a written assignment of the PFRI claim from the current Owner of the property to you.

A. **Name of Property Owner(s):** _____
(Including Co-Owner(s): _____
(See paragraph A of the attached instructions)

Name and Address of Owner’s Authorized Contact Person _____

Property Address: _____
Street

City _____ State _____ Zip _____

Mailing Address (if Different): _____
Street; P.O. Box

City _____ State _____ Zip _____

Telephones: _____
Day _____ Evening _____ Fax _____

Email: _____

Name of Building (if any) _____

B. **Proof of Property Ownership:** **G** *You must include attachments described in paragraph B of the attached instructions.*

Have you made a Prior Claim with Koppers Company, Inc. or Beazer, East, Inc.

G YES KEY/CLAIM#: _____
G NO

If yes, please provide the file or Claim # assigned to your claim. Upon receipt by the Claims Office of this Claim Form with your Prior Claim #, the Claims Office will notify you in writing of any additional information which it may need to process your claim. You may skip to Item F, below. If “No”, proceed to Item C, below

C. Proof that roof contains Beazer PFRI over a metal roof deck:

G You must include one or more of the attachments described in paragraph C of the attached instructions.

D. Check the type of Roof System on Your Property and Indicate the Area of Metal Roof Deck (in Square Feet) under Each Type of Roof System containing Beazer PFRI:

(See paragraph D of the attached instructions. If you have more than one type of roof system, check all that apply)

- G** Single-Ply Membrane _____ square feet
 - G** Built-Up (Tar and Gravel) _____ square feet
 - G** Shingles _____ square feet
 - G** Metal _____ square feet
 - G** Loadmaster™ Deck System _____ square feet
 - G** Other _____ square feet
- Describe: _____
- TOTAL:** _____ square feet

G You must also include attachments described in Paragraph D of the attached instructions

E. Roof Completion Date with Beazer PFRI

G You should include one or more of the attachments described in Paragraph E of the attached instructions.

F. Are you aware of any roof leaks?

G Yes You should include one or more of the attachments described in Paragraph F of the attached instructions, if they are available.

G No

G. Are you aware of any manifestations of roof corrosion problems?

G Yes You should include one or more of the attachments described in Paragraph F of the attached instructions, if they are available.

G No

H. REPRESENTATIONS OF CLAIMANT(S)

Verification of Claim.

Claimant(s) represent and warrant that the information, enclosures and supporting documentation submitted herewith are true, correct and accurate. Claimant(s) further agree to cooperate with the Claims Office and Beazer with respect to verification of this Claim, including any roof inspection by the Third Party Inspector.

I certify that to the best of my knowledge, information and belief, the information on this Claim is true and correct.

Signature of Property Owner	Print Name of Property Owner	Date
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Signature of Property Co-Owner	Print Name of Property Co-Owner	Date
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Return this completed form & required attachments to: **Beazer PFRI Claim Program, Mr. Jack D. Gallie, Claims Administrator, One Oxford Center, Suite 3000, Pittsburgh, PA 15219**